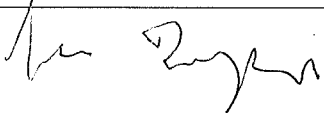
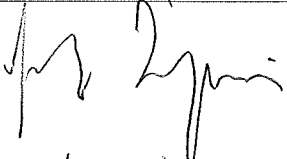


CONFERENCES/SEMINARS
AUTHORITY FOR ATTENDANCE

THIS FORM TO BE USED FOR COUNCILLORS (FOR ATTENDANCE BOTH IN AND OUTSIDE THE U.K.) AND FOR EMPLOYEES (OUTSIDE THE U.K. ONLY OR, IF ACCOMPANYING A COUNCILLOR, INSIDE THE UK)

1. Title of Conference	Commemoration Events and International Congress on Cultures of Remembrance in Dresden
2. Organising Body	City of Dresden
3. Location	Dresden, Germany
4. Date(s)	12 th – 15 th February 2020
5. Councillor(s) recommended to attend	Lord Mayor, Councillor L Bigham Deputy Leader, Councillor A S Khan
6. Employee(s) recommended to attend	Manager of Members Services
7. Cost per person, including travel, etc (Note: If total cost is less than £100, formal Cabinet/Cabinet Member approval is not required)	Return airfare costs (as at time of completing form) + £250 Economy Class per person + £200 Currency for incidentals The City of Dresden will provide accommodation, meals, and transport.
8. Is participation at this event as part of a group	Yes
9. If so, how many people IN TOTAL will be attending the event as part of that group	5
10. Is there anyone travelling with the Member, officer or group in relation to whom any of the costs of travel, accommodation or any other expense will be paid for by a Member or officer. If "YES" please state number.	Yes – Mr Kerry Bigham, Lord Mayor's Consort
11. Source of Funding (FIS Code)	Lord Mayor's Hospitality Budget – 10660

<p>12. What are the reasons for attendance and what benefits to the City Council are expected from attendance</p>	<p>Coventry has been twinned with Dresden since 1958 – a long and very established twinning link. For many years there have been exchange visits between the two cities.</p> <p>An invitation has been received from Dresden to attend events associated with the 75th anniversary of the bombing of Dresden in the Second World War.</p> <p>One of the main events is the International Congress on Culture of Remembrance, which takes place from 12th to 15th February. At this event, the Lord Mayor has been asked to make an active contribution and take part in discussions on the 14th February entitled “Working towards a peaceful future through co-operation and friendship – how history strengthened the bonds between Dresden and its partner cities”.</p>
<p>13. Is this conference part of an overall project involving further visits in the future?</p>	<p>NO</p>
<p>14. Recommendation of Cabinet Member/ Cabinet/Chair of any other City Council Committee</p> <p>(a) Are you satisfied that there is a genuine reason for attendance and genuine benefit for the Council?</p>	<p>YES/NO</p> <p>YES/NO</p>
<p>(b) Will Councillor attendance affect the decision-making processes of the Council?</p> <p>(c) Is attendance recommended?</p>	<p>YES/NO</p> <p>YES/NO</p> <p>Signed: Date:</p>
<p>15. Cabinet Member’s recommendation</p>	<p>YES/NO</p> <p>Signed: </p> <p>Date: 16/1/2020</p>
<p>16. Leader’s recommendation</p>	<p>YES/NO</p> <p>Signed: </p> <p>Date: 16/1/2020</p>

17. Person responsible for booking conference following approval of attendance	Name: Julie Wheeler, Member Services Manager Place Directorate Telephone No: 024 7697 1619
Decision APPROVED / NOT APPROVED	Cabinet Member/Cabinet Date:

Notification to:	<u>YES/NO</u>	<u>DATE</u>
(a) Officer responsible for booking conference		
(b) Councillor attending		
(c) Member of Management Board		
(d) Members' Services		
(e) Committee Officer		

Date report back obtained	
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Date of meeting of Scrutiny to receive report back	
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